BUDGET AND JUSTIFICATION FORM
Institute for Digital Research in the Humanities
Digital Humanities Seed Grants
2019 Competition

Please use this form to complete your budget and justification for the funds requested. If more space is needed, please attach additional sheets. Round amounts to the nearest whole dollar.

1. Wages for KU Faculty PIs and Student Assistants

Salary can be paid only to KU faculty and only during the summer. The amount of summer salary requested is not to exceed the equivalent of six weeks of academic year salary per KU investigator. Hourly wages can be paid to KU graduate and/or undergraduate student assistants throughout the calendar year. For each person receiving summer salary or wages provide: name, rank/title, amount of salary or wages, amount of fringe benefits, and a justification for the salary request. Calculate fringe benefits for faculty at 35% and for graduate students at 7%. Explain how each of these proposed expenditures will advance the project.

Salary and Wages Total: $

2. Consultant Fees

If proposing seed grant funds to pay consultants, list each consultant's name, title, and institution. Indicate the hourly or daily rate, the number of hours or days the consultant will work, and the total amount. Briefly summarize what each consultant will do and how that work will advance the collaborative research project.

Consultant Fees Total: $

3. Travel
Travel expenses may be paid for both KU and non-KU collaborators. Indicate who will be traveling, to/from destinations, and anticipated dates of travel. Itemize estimated expenditures such as transportation, lodging, meals, or other travel-related costs in US dollars. Explain how the proposed travel will advance the project.

Travel Total: $

4. Supplies and Materials
Itemize all supplies and materials for which funding is requested. List each item, its quantity, and cost. Explain why these supplies and materials are needed to advance the project.

Supplies and Materials Total: $

5. Other Costs

List each item, its cost, and give a brief explanation of why these items are needed to advance the project.

Other Costs Total: $

TOTAL REQUEST: $